



ROW RIVER RURAL FIRE PROTECTION DISTRICT

Board Meeting Minutes
February 18, 2025
3RD Tuesday of each month.
6:00 PM
Dorena School

Notice of public meetings posted at Dorena Post Office and on RRRFPD Facebook Page

REGULAR BOARD MEETING AGENDA

Call to Order: 6:00 pm President Sue Brown

Pledge of Allegiance: President Sue Brown

**Roll Call: Sue Brown, Buck Rudicel, Marilyn Vann, John Kirk, Darin Rhodes
Fire Chief: Walt Bernard (remote)**

Agenda Approval/Adjustments President Sue Brown

Motion was made by Marilyn to approve with the adjustments. Seconded by John and was passed unanimously.

The adjustment was to correct the date in the notice of the public hearing to march 18th 2025:

“NOTICE IS HEREBY GIVEN that the Row River Rural Fire Protection District will hold a joint meeting of its Board of Directors and its Local Contract Review Board regarding adoption of Public Contracting Rules on the 18th day of **March 2025, at 6:00 p.m.** “

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	x	1	2	x
Nay					
Abstain					
Absent					

Minutes from Previous Meeting President Sue Brown

Darin moved to accept the minutes from previous meeting. Buck seconded and it was passed unanimously.

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	2	x	2	1
Nay					
Abstain					
Absent					

CITIZEN INPUT: (Items on or off the agenda) – Limited to 3 minutes per person.

Katherine Reinecke thanked the board for their work.

CORRESPONDENCE: none

GUESTS:

TREASURER’S REPORT:

- Reports: Accounts coincided with the bank account. No issues noted.
- Expenses: Walt went through the expenses. These are the larger expenses:
 - LGLG: for legal guidance \$1254.00
 - Precision Maintenance: Annual maintenance for Engine 2231 \$1943.20
 - SDIS Insurance Renewal: Includes complete package, Invoice is in the board packet.
 - Annual 2025 Premium: \$8941.00

Moved by Buck to accept the treasurer’s report and expenses and seconded by Darin. Passed unanimously.

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	1	x	x	2
Nay					
Abstain					
Absent					

OLD BUSINESS:

- Uniforms, Apparatus Designators, Business Cards and other Branding. Buck/Walt/Sue
 - Team is working on new shirts and coats (black). Need to be sure that it is clear in the community that we are a uniquely identified agency. There is some urgency to outfit our apparatus and firefighters for clear identity and safety.
 - Business cards for each board members, and Walt. Small batches.
 - Sue made some simple cards for visits to Legislature that can be used as design.
 - Apparatus designators still in the works/ on order.
- Minutes Recorder: Sue/Marilyn
 - In progress.
- Upcoming Special Election for Directors, Sue
 - Reminder that there will be 2 open board positions for next term. Deadline for application ends 3-20-2025.
- SAM registration: Completed.
- RRRFPD Adoption of Alternative Public Contracting Rules and Exceptions. Walt
 - Public hearing and consideration of vote **delayed** until March 2025 meeting. Public notice will be published according to requirements.
 - Adoption process recommended by LCLG will be followed.
 - Reading:

NOTICE OF JOINT MEETING:

Adoption of Alternative Public Contracting Rules and Exceptions.

NOTICE IS HEREBY GIVEN that the Row River Rural Fire Protection District will hold a joint meeting of its Board of Directors and its Local Contract Review Board regarding adoption of Public Contracting Rules on the **18th day of March 2025, at 6:00 p.m.** The meeting will be held at Dorena School Library (enter through the side door), 37141 Row River Road, Dorena, Oregon. The proposed Resolution opts the District out of the Attorney General Model Rules of Public Contracting and adopts alternative public contracting rules and exemptions.

A public hearing for the purpose of taking comments on the District’s draft findings supporting the exemption of certain classes of special procurements and public improvement contracts from competitive bidding requirements will be held at the joint meeting only if requested in writing. To

request a hearing or for questions, contact Sue Brown President, Row River Rural Fire Protection District: President@rowriverfire.org.

NEW BUSINESS:

- FEPP F-550 Type 6 Heavy Brush Rig approval. Walt
 - Vehicle is free but needs repairs but looks like a good proposition. The recommendation is that we accept the offer. This will be our 3rd brush rig. The FEPP program is not technically the ‘ownership’ of the apparatus, but is a successful long term loan.

Motion made by John to accept the rig as described by Walt and seconded by Marilyn. Unanimously passed.

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	x	2	1	x
Nay					
Abstain					
Absent					

- LGLG—requests single point of contact
 - Requests this to be President and second, the Fire Chief.

Motion was made by Buck to have president and fire chief to be the points of contact for the LGLG legal team; if the President and Fire Chief are involved in the legal issue the Vice President will assume the lead role of speaking with the LGLG team. Seconded by Marilyn. Passed unanimously.

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	1	2	x	x
Nay					
Abstain					
Absent					

BOARD AND OPERATIONS POLICIES:

- Fire Operations Policies, SOG’s, and Protocols
 - RRRFPD SOG C-1 Overview
 - RRRFPD SOG B-1 Standard of Conduct
 - RRRFPD SOG C-2 Radio Communication
 - RRRFPD SOG D-3 Accountability
 - EOP P-1 Accountability

Motion was made by Buck to approve all the Operations, SOGs and Protocols as listed in agenda and documents. Seconded by John. Passed unanimously.

Vote	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
Aye	x	1	x	1	x
Nay					
Abstain					
Absent					

- Sue thanked the team leaders for all the hard work

COMMITTEE REPORTS:

- Row River Fire Funding Committee (RRFFC) (Darin/John)
 - Synopsis of the status of Legislature lobbying for Capital Construction Funding and the status of all the grants. Includes all the efforts for grants for both sites.
 - Funding Committee Report from RRCP: Kathleen
 - Report submitted by Kathleen od RRCP
 - Board thanked the RRFR for all the work.
 - RRCP requested that District could reach out to Senator Hayden and Representative Harbick thanking them for working on this.
 - Question: Status on Apparatus buildings.
 - Answers: Federal funding requirements vs private funding. Government grants won't come in until next year.
 - Disston Station (using state and private funding) is prepared to have soils tested for contaminants
 - Hopefully, we will break ground in Summer 2025.
 - Main Station is prepared for testing. We are waiting for responses from the agencies.

ITEMS FOR FUTURE AGENDA (S):

- Financial security policy (in progress/no update).
- Lease agreements with station locations. (in progress/no update).
- Apparatus Maintenance
 - Buck is leading the activity of checking all apparatus weekly. Other volunteers are assisting and documenting.
 - Walt emphasized the importance of regularly checking and logging data for insurance, ISO, and OSHA inspections.
- Mini Board training needed. Sue/Walt
 - SDAO Training
 - Everyone should participate. And be knowledgeable of the responsibilities of a District Board member.
 - Remote training opportunities and in person trainings with SDAO.
 - Insurance premium reductions are available for training completion.
 - Board members can be held personally libel for violations, even if they don't know the rules.
 - Marilyn volunteered to send a monthly notice with available trainings. She will email Walt, and he will forward it to members.
 - Board Duties and Responsibilities.
 - Walt will forward some info on this to Board members from the SDAO conference.

CITIZEN INPUT: (Items on or off the agenda) – Limited to 3 minutes per person.

Kathleen:

- Thanked Sue and Marilyn for their help with the legislature.

- We need to get as many “Support of the District” input on survey on RFR website. Needed this week.
- Income Survey – for federal grants: Must be done soon and it is applicable to many grant requests.

Reta: shared about sending cards to the legislator trying to get a tax break for volunteer Fire fighters

MANAGEMENT TEAM COMMENTS AND REPORTS:

Walt:

- Making inroads in networking with local districts and ODF is offering more possibilities to work together.
- Buck procured a Cottage Grove Community Grant for Sawzalls used for vehicle extrications and other uses.
- A major consolidation for apparatus is consolidation in companies building and repairing firefighting apparatus; creating a backlog and substantial cost increases.

BOARD MEMBER COMMENTS:

- Sue Brown
 - Thanks to those going to Salem representing our community in Salem. Please contact legislators to encourage them to remember our needs.
- Buck Rudicel
 - Thanks to everyone.
- Marilyn Vann
- Darin Rhodes
 - On the business cards, he recommended that is printed only on one side to have room to write notes

ADJOURNMENT: 7:00 pm

NEXT MEETING (S): Regular Meeting Tuesday March 18, 2025, 6pm—Dorena School