

# Row River Rural Fire Protection District

September 17, 2024

6:00 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Sue Brown, President of the RRRFPD.

**PRESENT:** Sue Brown, Buck Rudicel, Marilyn Vann, Darin Rhodes, John Kirk

**ABSENT:**

**OTHERS PRESENT:** Walt Bernard, Leesa Doerrie, Kathleen Istudor, Karen Mitchel, Kelly Rhodes, Karen Bentson, Aleece Castro-Fredrick, Kirk Reinecke and several community members.

### **Agenda Approval/Adjustments:**

Buck Rudicel moved to approve the agenda as written. Marilyn Vann seconded the motion.

VOTE	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

### **Motion Carried**

### **Minutes from Previous Meeting (s):**

Buck Rudicel moved to approve the ammended minutes from August 20, 2024 as written. Darin Rhodes seconded the motion.

VOTE	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

### **Motion Carried as Amended**

**Minutes Discussion:** Walt Bernard requested to amended minutes to accurately reflect Police B-2 within the motion body. Amend: equipment has not been transferred as the equipment list has not been completed. Citizen input clarification.

**Citizen Input: None**

**Correspondence:**

**OLD BUSINESS:**

**Bank Account:**

Sue Brown said that Umpqua Bank was unable to provide a line of credit. Banner Bank: Line of credit fees of \$5500 for a \$65,000 at 13.57 fixed rate. Mr.Fowler at Summit Bank: \$250 line of credit fee, and use the district’s 9 vehicles as collateral to establish a \$65,000 revolving line of credit. WSJ prime +1%. She recommends Summit Bank as the district bank of record.

John Kirk made a motion to enlist Summit Bank as the bank of record, and use the district’s 9 vehicles as collateral to establish a \$65,000 revolving line of credit. Buck Rudicel seconded the motion.

VOTE	Sue Brown	Buck Rudicel	Marilyn Vann	John Kirk	Darin Rhodes
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

**Website:**

Website: Walt Bernard reported that the website is live. He validated that the chief email was connected to the website form. He is looking for people to volunteer for various activities and a volunteer firefighting page be placed on the web site to encourage new volunteers.

**NEW BUSINESS**

**Volunteer Firefighting Roster:**

Walt said that the transfer for the firefighter roster from SLCFD to RRRPDF requires the following:

- DPSST number is awaiting the following:
  - 911 dispatch Image Trend training for state reporting of structural fires.
  - Officer training to meet the officer requirements.

**BOARD POLICIES:**

**COMMITTEE REPORTS**

**Email:**

Sue reported that everyone should be getting their email accounts soon. Jason Tracey of AMB Computer Services is setting up Microsoft service emails and may be contacting the members.

**Logo:**

Buck Rudicel submitted for board review versions of logos both for print and embroidered patches. Walt recommended mailer with a dropbox at the post

office. John Kirk suggested both Facebook and mailer. Discussion commenced regarding the distribution of the logos to the entire community, with the outcome settling on mailing the options for the greatest reach. Buck Rudicel will create a message to the public for placement on Facebook to expect a mailer for the community so they can place their logo vote in a post office dropbox. Buck to develop literature for review in 2 days. Timeline: 2 weeks to return at Dorena School and post office.

**Non-Profit Fundraising Committee:**

John Kirk and Darin Rhodes are working with the Row River Community Fire Fund. Three funding projects in process. To meet the needs of committee process, changes to Policy A-8 will be recommended. The committee has a good start for funding and has established a meeting for the 2<sup>nd</sup> Thursday of each month. Although next meeting is October. 7<sup>th</sup> due to scheduling needs. Walt Bernard thinks it would be nice to have a better name for the committee. John said that he calls it Row River Fire Funding Committee. If anyone has a better name please suggest.

**ITEMS FOR FUTURE AGENDA(S):**

**Designation of Accountant or Firm:**

Walt Bernard Marilyn Vann will meet within the next two weeks to discuss accounting systems and account types to organize and track financial activity.

**District Facilities:**

Walt Bernard said that construction has begun Booth Kelly Camp Road with a timeline to be completed before the cold weather. This facility will have 5 bays completed before winter weather. 1<sup>st</sup> opportunity for ISO ratings can be established as early as January 1, 2025. Rat Creek 1-engine facility has been completed and only requires insulation. (Other station locations: Walt will bring a report to the Row River Fire Funding Committee.)

**Designate Attorney LGLG:**

No change. The RRRFPD will continue to use Local Government Law Group.

**Move volunteer firefighter roster, assets, and equipment to RRRFPD.**

In progress and on schedule.

**District Identifiers/Numbers: 2200, Central Lane 911/Dispatch:**

2200 series in Central Lane 911 dispatch tone continues to be delayed.

**Central Lane 911, CAD, and Active Alert Dispatch:**

2200 series in Central Lane 911 dispatch tone continues to be delayed.

**Email accounts associated with the District web page:**

Walt Bernard said that once the website is up and running he hopes to get an email system, but it depends on the line of credit. Chief Wooten said that he authorizes SLCFR to pay for RRRFPD emails based on an approximate cost of \$500 setup.

### **CITIZEN INPUT:**

Karen Bentson spoke regarding the benefits of two of the logos. She recommended that the Logo include the word "District" to replace "Department". Walt Bernard agreed with Karen's assessment.

### **MANAGEMENT TEAM COMMENTS AND REPORTS:**

Walt Bernard said that he thinks the third image is the strongest. He thanked RRFR, Weyerhaeuser, and volunteers. He is requesting more volunteers and appeals to the community to spread the news.

Sue Brown mentioned the SDAO meeting on September 26<sup>th</sup> in Florence. She thanked the Row River Fire Funding Committee: John, Darin, April, and Katleen. She also thanked Leesa Doerrie for assisting with the board minutes.

Darin Rhodes asked Leesa Doerrie to clarify the suppression agreement letter for dates.

**Meeting Adjourned at 6:51 pm**

**Next Meeting October 15, 2024 6:00pm @ Dorena School**